

Most of Artist And's programs require a non-refundable deposit to register. These policies are effective as of the time you submit your deposit or register for your program.

ARTIST AND CANCELLATION POLICY

Students who have enrolled in an online workshop or program may cancel 30 days or more prior to the start date of the program, and your tuition is fully refundable minus the non-refundable deposit.

If you cancel between 15 and 30 days prior, we will refund 50% of the program fee. No refunds are possible after 14 days prior to the starting date. Refunds are to be made by sending written notification via email to: artistandinfo@gmail.com

- *If you are on a payment plan or have not yet paid your tuition, the financial obligation for the full tuition is incurred at the time of registration.* If you cancel between 15 and 30 days prior, and you are on a payment plan and have not yet paid in full, 50% of the tuition fee becomes immediately due and payable. If you cancel less than 14 days before the program starts and have not yet paid in full, the full tuition fee becomes immediately due and payable.
- ARTIST AND reserves the right to reschedule or cancel any scheduled program or to replace personnel due to low enrollment or circumstances beyond our control. If a training is rescheduled or canceled, participants will be given notice by ARTIST AND at least five business days before the start of class. Students may then enroll in the next available offering of the program or, if desired by the student, all tuition collected to date will be refunded.

DEPOSITS: Deposits for all programs are non-refundable but may be transferred to another participant if such participant is identified by the canceling member and program leaders approve the replacement. The canceling member is responsible to communicate with program facilitators and arrange their own reimbursement by the new enrollee.

PAYMENT PLANS: Payment Plan options for each program will be communicated via that program's webpage and/or by email. Billing information will be collected during the registration process to facilitate payment on the service renewal date. A payment receipt will be emailed each billing cycle.

TRANSFERS/SUBSTITUTIONS: You may transfer your deposit and tuition to a new participant ONLY in advance of the program start date and with the explicit approval of program leaders . No substitutions will be made on or after the program start date.

WITHDRAWALS: Because Artist And offers programs which are intentionally intimate in size, withdrawals at any point highly impact the feasibility and sustainability of the offerings. For this reason, if you withdraw from the program at any time for any reason, we will not be able to refund your tuition. If your tuition is being paid by payment plan, the full amount becomes immediately due and payable.

EMERGENCIES: We will always try to accommodate absences resulting from emergencies such as severe illness, accidents, etc. However, adjustments are often detrimental and costly to group members and leaders. Therefore we are not obligated to extend a refund and are not able to accommodate requests for withdrawals for any other reason, such as work scheduling issues, family vacations, or personal reasons.

SUMMARY OF REFUNDS AVAILABLE

- 31+ days before the start of the program – a full refund will be offered.
- 15-30 days – a 50% refund will be offered.
- 14 days or earlier – no refund will be offered.

